Job Description:
Data Officer (Soroti)

Redeem's mission is to protect widows and orphans from violent abuse and exploitation by:

Awakening the world to the need to defend the orphan and the widow in the twenty-first century;
Assembling the resources needed to protect the world's most vulnerable widows and orphans;
Assisting law enforcement in real cases that restore victims and restrain their abusers; and
Amplifying law enforcement protection through community engagement and capacity building.

We are currently implementing a program in Uganda to protect widows and orphans from the devastation of predatory eviction with plans to expand our defense of the vulnerable into other countries in the future.

As a data Officer for Redeem, you will support the respective project offices to collect the data necessary to measure the impact of Redeem's intervention on the lives of widows and orphans. Specific responsibilities include:

Impact Evaluation
- Collaborating with Redeem's M&E Manager and organizational leadership in the development of Redeem's impact evaluation strategy and implementation model;
- Liaising with local authorities to identify populations of recently widowed women and orphaned children in Redeem's project area;
- Conducting surveys and/or investigations to determine the prevalence of predatory eviction victimization among identified widows and orphans;
- Collecting relevant data about survey and/or investigation subjects, including but not limited to demographics, marital status, land ownership and incidents of abuse;
- Ensuring that all data collected meets the quality standards and is provided in a timely manner to inform program improvement and management decision making;
- Entering collected data into appropriate databases for analysis;
- Connecting survey and/or investigation subjects who meet Redeem's casework intake criteria with Redeem's Investigators for potential assistance; and
- Supporting data collection efforts in other Redeem project areas as needed.

Performance Monitoring
- Supporting and collaborating with the Casework Administrator in the collection of team performance data;
- Supporting the casework teams in basic data collection and management tasks;.
- Monitoring the quality of the performance data collected by the casework teams;
- Providing regular updates to the M&E Manager on the team's performance data; and
- Ensuring functionality of the M&E system

Miscellaneous
- Communicating with donors, supporters, media and other outside parties about Redeem's work;
- Contributing to the review and design of organizational systems, guidelines and policies;
- Participating in Redeem's professional development and spiritual formation activities;
- Supporting other teams within Redeem in the achievement of their objectives;
- Performing clerical duties (photocopying, filing, posting, errands, etc.) as needed, and
- Completing other duties as assigned.

Recruiting Profile:
Data Officer

Redeem strives to build a culture of Christian excellence that reflects the following four core values:

- We love each other well;
- We don't make easy things hard;
- We measure by results; and
- We are joyful in our work.

Redeem is looking for a highly skilled and responsible individual who will reflect these values while providing impact evaluation to Redeem's efforts in Uganda. Specific attributes include:

Experience
- Required: A degree in statistics, population studies, economics, development studies or any other relevant discipline
- Required: At least three years professional experience in M&E, research and data management.
- Required: Experience with conducting surveys and data collection;
- Preferred: Experience in qualitative research
- Preferred: Experience in using electronic data collection applications(ODK, Kobo collect etc)
- Preferred: Experience using cloud-based data collection tools, platforms and systems;
- Preferred: Experience working in start-up, international, matrixed and/or faith-based organizations;

Skills
- Required: Fluency in English, Ateso and Kumam with excellent written and oral communication in all;
- Required: Data management with impeccable attention to accuracy and detail;
- Required: Computer literacy with strong capacity in word processing, email and other systems;
- Preferred: Understanding of Google business suite and digital project management tools.

Attributes
- Required: Mature Christian faith;
- Required: High degree of personal and professional integrity and trustworthiness;
- Required: Strong teamwork, interpersonal skills and ability to work on a multidisciplinary team;
- Required: Excellent independent professional judgment and ethical decision-making;
- Required: Innovative and creative problem solving in the face of complex nuanced issues;
- Required: Persistence and tenacity in the face of difficult problems or challenges;
- Required: Commitment to meet deadlines and achieve results in a fast-paced environment; and
- Required: Love-motivated service orientation toward colleagues, partners and even adversaries.

The Data Officer will report to the M&E Manager and will be based in Soroti, working primarily in Teso subregion with occasional travel throughout Uganda.

Interested applicants should upload a cover letter and resume by [clicking here](#) by 20th February, 2024.